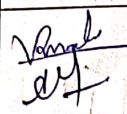
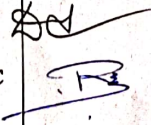




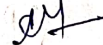



KENDRIYA VIDYALAYA CR MANMAD
COMMITTEES 2022-23

The following committees have been formed for the year 2022-23 for smooth functioning of the Vidyalaya. Every committee In-charge is responsible for preparation of Annual / Year Planner of all activities of his/her department and submits the same to the Principal without fail.

SI.NO.	NAME OF COMMITTEE	DUTIES	MEMBERS	SIGN
1.	Academic and Administrative support	<ul style="list-style-type: none"> ✓ Necessary correspondence to KVS RO/ HQ etc. as per the direction of Principal. ✓ Interacting with the teachers and directing them on their academic duties. It is the sole responsibility of Vice Principals to check the academic activities of teachers 	Mr. Vinod Mali I/C Mr. Anil Jeenjwadiya (co - I/C)	
2.	CS54 and CS11 Fees Record	<ul style="list-style-type: none"> ✓ Maintenance of CS54 and CS11 & its verification every month. <p>The committee is responsible for submitting every month the statements of CS - 54 and CS - 11. The committee is responsible for preparing and submitting 54 and CS - 11</p>	Mr. Dinesh Jangid I/C Mr. Rajendra Bahot CO/IC	
3	Admission Committee	<ul style="list-style-type: none"> ✓ Admission to all classes throughout the year ✓ Planning & Conducting of Admission Test for class IX ✓ Maintenance of Register of data required for submission to KVS Hqrs. ✓ Responsibility of Core team is to coordinate and direct the supporting staff for a smooth execution of the work ✓ Every month Enrolment of the Vidyalaya has to be collected and checked by the department and submit the same to the 	CORE COMMITTEE Mr. Mahendra Wavre(I/C) Mrs. Kavita Gosavi (CO-IC) Mrs. Bharti Najardhane Mr. Vaibhav Ahire	

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		Principal – This has to be done a day prior to last working day of the month. ✓ Every month vacancy of each class & section-wise details are to be recorded in the admission register and submit to Principal - – This has to be done a day prior to last working day of the month.		
Exam Department		Responsibilities of Core Committee.	Primary Section Mr. Sagar Hole I/C Mrs. Vaibhav (co -I/C)	 
Home Exam/ CBSE	4	<ul style="list-style-type: none"> ✓ Raising the indent for the papers and other important requirement ✓ Planning and conduct of PT 1/Half yearly Exam./PT 2/PT3/Session Ending Exam. ✓ Listing out absentees and Planning & conducting re-tests ✓ To prepare the result analysis of internal exams and maintaining the record in an appropriate manner. ✓ Distribution of Progress cards to class Teachers. ✓ Distribution of the split up syllabus supplied by RO to teachers and students. ✓ Responsibility of Core team is to coordinate and direct the supporting staff for a smooth execution of the work ✓ It is mandatory for all the question paper setters to provide the question paper both in soft and hard copies duly computerized, without which Exam Department shall not accept the papers anything hand written. 	<ul style="list-style-type: none"> ✓ Secondary ✓ (CBSE) ✓ Mr. Vinod Mali (I/C) ✓ Mr. Anil Jeenjwadiya (co -I/C) 	 


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PRINCIPAL

Arjun Wagh

		<p>Responsibilities of Supporting staff</p> <ul style="list-style-type: none"> ✓ All examination Circulars and stationery arrangement / question paper arrangement ✓ Printing of the question papers <p>Primary Examination Department work</p>	<p>Supporting Members</p> <p>Mr. Rajendra Bahot Mr. Shivaji Lahane All the class teachers and class teacher</p>	<p>PRINCIPAL K.V.MANMAD</p>
5	Time Table	<p>Responsibilities of Core Committee</p> <ul style="list-style-type: none"> ✓ Preparation of class & teachers' time table as per KVS norms. ✓ First period arrangement has to be announced in assembly itself. ✓ Preparation of special TT for Board classes, Remedial classes, Classes for slow learners, and Zero period. ✓ Monitoring of bell timing ✓ Distribution of Registers to all the class monitors to note every day's activity period-wise ✓ Collecting the registers and submitting the same to Principal for his supervision ✓ Random checking for teachers attending the classes during their arrangement. ✓ Since the teacher and Vice Principal chosen have no 1st period, they will ensure no teacher who is absent is left without arrangement. 	<p>Mr. Vaibhav Ahire(I/C) Mr. Mahendra Wavre(co -I/C)</p>	<p>Mahendra</p>
	Time Table	<p>Responsibilities of</p> <ul style="list-style-type: none"> ✓ Showing the arrangement sheet to teacher and obtaining the signature ✓ Displaying the arrangement sheet in Five prominent places of the Vidyalaya 	<p>Supporting staff</p> <p>Mr. Arjun Wagh Mr. Shivaji Lahane</p>	<p>Arjun Wagh Shivaji Lahane</p>
6	CCA	<p>Core Committee</p>	<p>✓ Mr. Manoj Malasi I/C</p>	<p>Manoj Malasi</p>

Arjun Wagh
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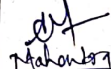
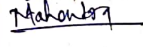
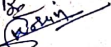
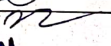
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	Coordinator and CCA material Purchase Committee	<ul style="list-style-type: none">✓ Preparing the list of articles for condemnation for 2022-2023 in the new format and keep ready for Physical Verification Committee.✓ Preparation of Calendar of activities for 2022-2023 Preparation of Days to be observed and celebrated in the year 2022-2023✓ House distribution activity✓ Selection and celebration of School Captains and Vice Captains✓ Planning, preparation and Celebration of Annual Day✓ Duty allotment and monitoring of assembly program✓ Checking of the information on the display board in corridor and class rooms.✓ Theme selection for every month and carrying out the suggested activities✓ Maintaining the record of achievements of the students of house and maintaining transparency in the result process✓ Important announcements in the assembly, planning & preparing students for various activities. For this, the CCA I/c or deputy has to meet Principal to note the next day's announcements. The committee can even suggest Principal and Principal for the purpose	<ul style="list-style-type: none">✓ Mrs. Bharti Najardhane, (co -I/C)✓ Memebr-Kavita Gosavi	<p>Bh Kosavi</p>
7	Furniture	<ul style="list-style-type: none">✓ Preparing the list of articles for condemnation for 2022-2023 in the new format and keep ready for Physical Verification✓ Raising the indent of the Furniture required within the ceiling✓ Maintenance of furniture register & inventories in each class, lab, departments, library, office etc.✓ Preparation of list of repairable and broken furniture.	Mr. Kavita Gosavi (I/C) Mr. Manoj Malasi (co -I/C)	<p>Kosavi Malasi</p>

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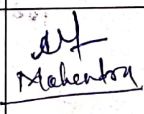

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
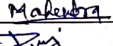









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		<ul style="list-style-type: none"> ✓ Procurement of teaching aids. <p>List of teaching aids used by the teachers.</p>	Mr.Sagar Hole (co -I/C)	
11	Educational tour & trip (Planning year calendar & Plan of action)	<ul style="list-style-type: none"> ✓ Planning of educational tour of different classes as per schedule given by the KVS. ✓ Taking students to local places of educational and tourist interest. <p>*Planning safety measures, communicating parents through DO Letters, charting the buses, contacting the visiting places, taking permissions etc., are the responsibilities of the committee and submitting a final report for modifications and necessary approval.</p>	Mrs. Kavita Gosavi i/c Mr. Manoj Malasi Mr. Vaibhav Ahire	  
12	Discipline committee	<ul style="list-style-type: none"> ✓ . Checking of student's uniform, late comers, students missing assembly. ✓ Checking of students' behavior in and outside the class. ✓ Monitoring the movement of students in lines during arrival, departure and to ensure safe passage to students. ✓ Checking of students entry and exit in line from outside and inside school gates before morning assembly and after school hours. (Class teacher also assist) ✓ Conducting Discipline proceedings and submitting a report on such inquiries conducted and outcome of the inquiry along with recommendation. ✓ A monthly report on discipline proceedings & steps taken up and observations made have to be submitted to Vice Principal <p>Checking the Movement of students in corridor without Out pass and recording the same to intimate Principal for addressing the issue to Class teacher</p>	<ul style="list-style-type: none"> ✓ Mr. Anil Jeenjwadiya (I/C) ✓ Mr. Mahendra Wavre (co -I/C) ✓ & ✓ All Class Teacher 	 
13	Photography & Bouquet presentations	<ul style="list-style-type: none"> ✓ Arrangement of photographer for important functions. ✓ Display of photographs on display boards 	Mrs. Bharati Najadhane (I/C) Mrs. Kavita Gosavi	 


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		<ul style="list-style-type: none"> ✓ along with proper headings ✓ Maintaining the album of the Vidyalaya Year-wise *During the inspections Albums have to be presented to Inspection officers 		
14	Sports Committee	<ul style="list-style-type: none"> *Planning Vidyalaya sports activities, (Year calendar). *Monitoring blocks period. *Purchasing required material. *Arrangement of sports meet as per KVS norms Planning and conducting Annual Sports Day celebration for 2022-2023 	Mr. Anil Jeenjwadiya(I/C) Mr. Mahendra Wavre(co -I/C)& Students Council	
15	Scout and Guide Cubs and Bulbul	<ul style="list-style-type: none"> ✓ Registration of units ✓ Fresh registration for Pravesh, Cubs & Bulbuls etc. ✓ Conducting upgrading camps & celebrations related to Scout ✓ Taking up Community development and service works once in a month Submitting monthly Reports & carrying out other work related 	Mr. Bharti Najardhane I/C Mr. Vaibhav Ahire Cub Master I/C Mr. Sagar Hole Cub Master + All SMs' + CM + GC + FLs'	

			Subject Committee	Name of the Heads
16	Subject Committee	<ul style="list-style-type: none"> *Every month these committees invariably sit and discuss on agenda that pre-decided and got approved by Principal. The agenda shall be on the following points. These points are suggestive but not exhaustive and teacher Head can explore more and make committee meeting a novel and noble sitting so that a fruitful outcome is realized. * Split up syllabus month wise and teacher wise. *Project work-term wise. *Weightage of marks to each topic. *Evaluation scheme. *Practical work 	English	Mr. Vinod Mali  Mr. Mahendra Wavre 
			Hindi Rajbhasha & Sanskrit	Mr. Manoj Malasi 
			Science & Maths	Mr. Anil Jeenjwadiya  Mr. Dinesh Jangid 
			Social Science	Mr. Manoj Malasi  Mr. Vaibhav Ahire 
			Lab In-Charge(Language	Mr. Vinod Mali  Mr. Vaibhav Ahire 
			Science Lab In-Charge	Mr. Anil Jeenjwadiya  Mr. Rajendra Bahot 


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KAVAYARD
CHIMCHIT

			Computer Lab In-charge	Mr Vaibhav Ahire (I/C) ✗ Mr.Dinesh Jangid
17	Library Advisory Council	<ul style="list-style-type: none">✓ Planning and preparing the books for condemnation✓ Supervising the Library activities undertaken by the Librarians and seeking a report on monthly basis✓ Raising the requirement of books taking the list from students of classes IX and X and respective subject teachers✓ Submission of requisition to Principal for procurement through the committee✓ Strictly following Library Policy of KVS✓ Improving library service and its monitoring	Mr. Kavita Gosavi (I/C) Mr Manoj Malasi (co-I/C) All language teachers & Student Library council	<i>Rosvi</i> <i>Jangid</i>
18	Website Updation	<ul style="list-style-type: none">✓ Update Vidyalaya website once in every fortnight and as when it is required.✓ Updating of enrolment of students class-wise and section-wise✓ Staff vacancy position✓ Computer infrastructure data✓ Other allied information that is required by KVS	Mr.Dinesh Jangid I/C (Website & GEM Portal) Mr.Vaibhav Ahire CO-IC	<i>Sh</i> <i>A</i>
19	Value Education & Awakened Citizen Programme	Conduct of awakened ciuzen programme	Mr .Vinod Mali(I/C) Mr.Manoj Malasi	<i>Vhat</i> <i>Jangid</i>

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MANMAD
MUNICIPALITY

20	Primary Resource Room (CMP) & TLM Procurement committee	<ul style="list-style-type: none"> ✓ The committee is responsible for proper maintenance, beautification and development of resources within the room for the purpose of effective functioning of Primary Wing ✓ Planning of CMP room usage by PRTs' ✓ Exploring resources planning and developing room to ensure strengthen of primary education. ✓ Acquiring material, teaching aids, CD's books, play material etc., to display in the CMP so as to make it a better resource room ✓ Monthly Report Submitting a report on activities taken up ✓ Planning for purchasing material. ✓ TLM procurement shall be in accordance with the demand of the teachers ✓ Indent, recording and stock entry. ✓ Every month a review has to be done on materials procured so that repeatedly procurement does not take place 	<p>Mr.Sagar Hole I/C</p> <p>VaibhavAhire CO-IC Mrs.Bharati Najadhane</p>	<p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p>
21	AEP - planning & conducting AEP sessions .	<ul style="list-style-type: none"> ✓ Organizing PT meeting, creating awareness among parents and children about the changes in adolescent (adult) stage, Awareness about sexual diseases, Solution for stress related problems ✓ Planning, Preparation and conducting the programs 	<p>Mrs. Bharti Najardhane I/C Mr Kavita Gosavi (Girls) (co -I/C) Mr.Anil Jeejwadiya(Boys)</p>	<p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p>
22	Moderation	<p>*To decide the hard and difficult cases. Formulating the criteria to decide class wise result of border case</p>	<p>All subject convener</p>	
23	Hygiene and Sanitation	<ul style="list-style-type: none"> ✓ Checking cleanliness in toilet and other places, daily pursuing sweeper to work promptly. ✓ Submitting Monthly report on observations ✓ The committee shall take up the work in a very effective manner so that, children get hygienic environment and sanitized toilets. Please ensure that, the labours use disinfectants. Keep the contact number of the contractor 	<p>Mr.Dinesh Jangid I/C Mr.Anil Jeejwadiya (co -I/C) Mrs.Bharati Najardhane</p>	<p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p>

PRINCIPAL
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PN-10

		responsible for and update him with the problems observed. The undersigned is confident on the team constituted as they execute the work promptly		
24	Beautification & Gardening	<ul style="list-style-type: none"> ✓ Garden maintenance observation and making suggestions to gardener ✓ Monthly review of garden and suggestions to improvement ✓ Submitting of monthly review of garden & Beautification of Vidyalaya <p>*Raising the requirement for Garden and Vidyalaya beautification</p>	Mr.Kavita Gosavi (I/C) Mr Mahendra Wavre (co -I/C)	<i>Rosali</i> <i>Mahendra</i>
25	Exhibitions Committee Science	<ul style="list-style-type: none"> ✓ Plan the exhibition themes and models in advance and start synopsis preparation ✓ Conduct mock exhibition well before the exhibitions scheduled as per KVS ✓ Decide the best models and the suggestions for improvement ✓ Get the new models ready before the exhibition to begin. 	Mr Anil Jeenjwadiya(I/C) Mr Mahendra Wavre(co -I/C)	<i>dl</i> <i>Mahendra</i>
26	EK BHARAT SHRESTH BHARAT	<ul style="list-style-type: none"> ✓ Plan the Ek Bharat Shresth Bharat activities & smoothly conduct them in vidyalaya. ✓ Plan the exhibition themes and models in advance and start synopsis preparation ✓ Conduct mock exhibition well before the exhibitions scheduled as per KVS ✓ Decide the best models and the suggestions for improvement ✓ Get the new models ready before the exhibition to begin. 	Mrs.Bharti Najardhane I/C Mr.Manoj Malasi & T.G.T.(S.St.)	<i>Bm</i> <i>Sanj</i>
27	Reception & Refreshment Committee for all the occasions	<ul style="list-style-type: none"> ✓ Refreshment procurement and arrangement is another vital responsibility shall be done meticulously. ✓ Fixing and arranging the arena for refreshment of Guests and teachers and volunteers during big events 	Mr. Vaibhav Ahire I/C Mr. Bharati Najardhane (co -I/C) Mr.Rajendra Bahot	<i>AA</i> <i>Bu</i> <i>B</i>

31/10/22
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		<ul style="list-style-type: none"> ✓ The entire infrastructure required (spoons, plates, cups, saucers, drinking water etc.) for smooth conduct of refreshment distribution though proper work distribution amongst is the main responsibility to be executed meticulously. 		
28	Vidyalaya Magazine Committee	<ul style="list-style-type: none"> ✓ Overall Planning of the magazine collection as per fixed schedule ✓ Collect the materials and keep updating them periodically ✓ Prize recipient (students, teachers) shall be asked to give their photographs ✓ Teachers/officers/officials retiring from services shall have a space to be part of Vidyalaya Magazine 	<p>Mr.Manoj Malasi I/C Mr.Vinod Mali (co-I/C) Mr.Anil Jeenwadiya Mr.Dinesh Jangid Mr Mahendra Wavre</p>	<p><i>[Signatures]</i> Manoj Vinod Anil Dinesh Mahendra</p>
29	Important Days celebration committee	<p>Important dates shall be collected and be celebrated appropriately</p>	<p>Mr.Manoj Malasi I/C Mrs. Bharti Najardhane(co-I/C) Mrs.Kavita Gosavi</p>	<p><i>[Signatures]</i> Manoj Bharti Kavita</p>
30	Term-wise News Letter preparation	<ul style="list-style-type: none"> ✓ Responsible for the planning quarterly Newsletter for Primary lines of previous year. ✓ Dates of unveiling the Newsletter shall be decided through a planner and accordingly the work has to be conducted and keep ready ✓ Every quarterly the Newsletter has to go to Regional Office to update them on the work & conduct of the Vidyalaya primary wing 	<p>Mr. Sagar Hole I/C Mr.Mahendra Wavre(CO -I/C)</p>	<p><i>[Signatures]</i> Sagar Mahendra</p>
31	राजभाषा कार्यान्वय समिति Raj Basha Committee -	<ul style="list-style-type: none"> ✓ Periodical reports shall be prepared as per the schedule and without any reminder from Head of the Institution. So, the committee requires some plan on Raj Basha implementation. So, Year planner may be prepared for the purpose. ✓ Hindi Pakhwada has been the sole work, we do 	<p>Mr.Manoj Malasi (I/C) Mrs.Bharati Najardhane &Office staff</p>	<p><i>[Signatures]</i> Manoj Bharati</p>

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PRINCIPAL
K.V.MANMAD

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	<p>for Rajbhasha. So, the committee is responsible to plan some more activities prior to Hindi Pakhwada and conduct through Hindi classes and CCA activities and CCE activities so that, the report sent to KVS about the Rajbhasha implementation will be decorative and acceptable</p> <ul style="list-style-type: none">✓ Every month a test on intricacies of Rajbhasha has to be conducted for teachers✓ Every month a lesson on Hindi Grammar should be taken <p>I/c is responsible for preparation of reports (रिपोर्ट / अनुपालन प्रतिवेदन इत्यादि)</p>	
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31/3/2022
**PRINCIPAL
K.V. MANMAD**

PN-13

32	House System of the Vidyalaya	<p>Objectives of House System.</p> <ul style="list-style-type: none"> ✓ To provide a smooth transition from home life to school life for all students. ✓ To create and use social situation so that children's social and emotional needs are fulfilled. ✓ To enable students to integrate themselves well in the corporate life of school. ✓ To enable students to prepare themselves for playing different role as member of a group, community or society. ✓ To inculcate the sense of responsibility to take one's tasks and duties in life earnestly and discharge them to the best of one's abilities. ✓ To help every student developed him/her personality and integrity. ✓ To develop the spirit of healthy competition among students. ✓ To inculcate the qualities of self-dignity self-confidence and respect for others views and opinions and discretion to take decision on issues and problems faced by them. ✓ To develop a sense of belongingness among students and to create desire to live in harmony. ✓ To inculcate among students respect for seniors, elders, teachers and a caring attitude towards juniors and fraternity towards all. To learn live work endure and enjoy together and develop a degree of sensitivity for their feelings and needs. ✓ To inculcate among students personal social and national values 	<p>Shivaji House Mrs. Bharti Najardhane I/C Mr. Dinesh Jangid (co -I/C) Mr. Sagar Hole</p> <p>Tagore House Mahendra Wavre Vinod Mali PRT 1 Ashoka House Mr. Vaibhav Ahire I/C TGT SST PRT-II</p> <p>Raman House Mr. Anil Jeenjwadiya I(I/C)</p> <p>TGT Hindi</p> <p>TGT Maths</p>	<p>Pr S B</p> <p>Mahendra V A</p> <p>aj</p>
33	Olympiad Committee	<ul style="list-style-type: none"> ✓ Coordinator's responsibility is to entrust the responsibilities through an order book and update them on dos' and Don'ts' of Olympiad 	<p>Mathematics & Science - Mr. Anil Jeenjwadiya I/C</p> <p>English -</p>	<p>aj</p>

PRINCIPAL
K.V. MANMAD

PN-14

			Mr. Vinod Mali I/C Science – Mr..Anil Jeejwadiya I/C Hindi – Mr.Manoj Malasi I/C	<u>Vinod</u> <u>aj</u> <u>Manoj</u>
33	Parents & Teacher Meeting arrangement committee	<ul style="list-style-type: none"> ✓ To plan for periodical meetings with the parents ✓ To invite the parents well in time and to ensure their presence ✓ To plan for useful discussions in those meetings, to fulfill the very purpose of the P.T.A ✓ To plan for personal discussion with the parents of late bloomers for improvement ✓ To invite parents for their presence during important celebrations in the KV ✓ Month-wise report on meetings conducted shall be submitted to Principal. 	Primary	<u>S</u>
			Mr.Sagar Hole (I/C)	
			Secondary	
			Mr.Vinod Mali.(I/C)	<u>Vinod</u>
34	Fee concession & RTE	* This committee is to prepare class-wise data of students who have been given Fee Concession of any kind. While in Primary; Fee concession / exemptions .	Mr. Dinesh Jangid I/C Mr.Raju Bahot (co -I/C)	<u>DJ</u> <u>Rj</u>

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PN-15

K.V.MANNAD
BRITISH

35	Eco & Nature Club Gardening	<ul style="list-style-type: none"> ✓ Year Planner of activities shall have to be prepared and be submitted by teacher. ✓ Committee will nominate and select student council for Eco Club. ✓ As per Year Planner, activities have to be conducted by the committee and submit a report month-wise. Every month one activity has to be conducted. ✓ They should coordinate with Vidyalaya Beautification committee I/c and plan their greenhouse works. ✓ One working model / plant has to be created / innovated by the student council of Eco & Nature Club 	<p>Mr. Kavita Gosavi I/C</p> <p>Mr. Anil Jeenjwadiya (co -I/C)</p>	<p><i>[Handwritten signatures]</i></p>
		The wing in-charges will ensure the following duties.	Wing Incharges	
36	Wing-1 (Secondary)	<p>The wing in-charges will ensure the following duties.</p> <ul style="list-style-type: none"> ✓ Cleaning of the wing. ✓ Movement of the students. ✓ Discipline of the students. 	<p>Wing-1 (Secondary)</p> <p>Mr. Anil Jeenjwadiya I/C</p> <p>Mr. Dinesh Jangid (co -I/C)</p>	<p><i>[Handwritten signatures]</i></p>
37	Wing-2 (Primary)		<p>Wing-2 (Primary)</p> <p>Mrs Bharti Najardhane I/C</p> <p>Mr. Kavita Gosavi (co -I/C)</p>	<p><i>[Handwritten signatures]</i></p>
38	Worksheets printing committee (Primary)	<ul style="list-style-type: none"> ✓ Monthly collection of work sheets from concerned core committee in-charges. ✓ Printing of work sheets. ✓ Distribution of work sheets to concerned in-charges <p>Submitting of report of work done to the Principal</p>	<p>Mrs. Sagar Hole I/C</p> <p>Mr. Mahendra Wavre (co -I/C)</p>	<p><i>[Handwritten signatures]</i></p>
39	Purchase Committee	<ul style="list-style-type: none"> ✓ Collection of requisition from concerned department ✓ Placing order to the firm as per quotation approved. Making stock entry by the stockholder 	<p>1. Department I/C</p> <p>2. Mr. Dinesh Jangid (co -I/C)</p> <p>3. Mr. Vinod Mali</p> <p>4. Mr. Mahendra Wavre</p> <p>5. Sagar Hole</p>	<p><i>[Handwritten signatures]</i></p> <p>22/06/2022</p>

PRINCIPAL
K.V.MANNAD

PN-18

40	Correspondence with State Govt.	✓ To provide the data asked by various departments of the state.	Mr Mahendra Wavre I/C Mr Vaibhav Ahire (co -I/C)	<i>Mahendra</i>
41	Internal Complaint Committee	✓ Counselling and Discussion	Mr. Vinod Mali (I/C) Mr. Anil Jeenjwadiya Co/IC Mrs. Kavita Gosavi Mr. Bharati Najadhane Mr. Mahendra Wavre	<i>Vinod</i> <i>Anil</i> <i>Mahendra</i>
42	Disaster management	✓ Tips for Security measures Mock Drills	Mr. Anil Jeenjwadiya I/C Mr. Dinesh Jangid (co -I/C)	<i>Anil</i> <i>Dinesh</i>
43	STNC-CBSE Training	✓ Necessary correspondence to CBSE RO(PUNE)/ HQ etc. ✓ Interacting with the teachers and directing them on various CBSE trainings.	Mr. Anil Jeenjwadiya I/C Mr. Vinod Mali	<i>Anil</i> <i>Vinod</i>

Note:

- ✓ The above committee will **come into effect from 1.04.2022** and remain in vogue until the changes are communicated
- ✓ In-charges of each department have to submit a monthly report on the activities/programs undertaken. If any photographs, they may also be given in soft form.
- ✓ Every Department I/c shall have to prepare planner for 2022-23 and get it approved.
- ✓ Work to be undertaken shall be discussed with Principal on the last working day of the month with planner as ready reckoner.
- ✓ In-charges are responsible for updating the data on works undertaken to Principal as per the monthly planner of Principal.

1. Vinod Mali - *Vinod* 31/03/2022
2. Anil Jeenjwadiya - *Anil* 31/03/22
3. Sagar Hole - *S* 31/3/2022

Sunil
24/3/2022
Mr. Sunil Fardeshi
PRINCIPAL
KV CR Mahamad
PRINCIPAL
K.V. MANMAD

SCHOOL RESPONSE TEAMS(2022-23)

Sr.No	Particulars	Name of Team Leader	Members with Designation	Signature
1	Child Rights Protection Cell	SMT. BHARATI NAJARDHANE <i>Bur</i> 25/06/2022	MR.VAIBHAV AHIRE PRT	<i>VA</i>
			MR.MAHENDRA WAVARE PRT	<i>Mahendray</i> 25.06.2022
2	Evacuation Team	MR.ANIL JINJWADIYA <i>ANIL</i> 25/06/22	MR. AMOL KOKATE PRT	<i>Amol</i> 25/06/2022
			MR.SAGAR HOLE PRT	<i>S</i>
3	Search and Rescue Team	MR. VINOD R MALI <i>Vimal</i>	SMT.MANISHA SHINDE COMPUTER INST.	<i>Manishinde</i>
			SMT SONALI GUNDGAL TGT MATHS	<i>Sonali</i>
4	First Aid And Medical Team	SMT.KAVITA GOSAVI <i>Kavita</i> 25/06/22	MR.HARISH CHAWRIYA SPORT	<i>Harish</i>
			MRS.KARUNA THOMBARE NURSE	<i>Karuna</i>
5	Transport Safety Team	MR.VAIBHAV AHIRE <i>VA</i>	MR.SUNIL DHAMALE YOGA	<i>Sunil</i>
			MRS. SAVITA WAGH TGT HINDI	<i>Savita</i>
6	Team for students with special needs(Divyang)	MR.SAGAR HOLE <i>S</i>	MRS.AAMRAPAI PAWAR PRT.	<i>Aamrapai</i>
			MRS.KARUNA THOMBARE NURSE	<i>Karuna</i>
7	Internal Complaint Committee	MR. MANOJ PRASAD MALASI <i>Manoj</i>	MR.SAGAR HOLE PRT	<i>S</i>
			SMT. BHARATI NAJARDHANE PRT MUSIC	<i>Bur</i>
8	Grievance Redressal Committee	SMT. BHARATI NAJARDHANE <i>Bur</i> 25/06/2022	MR. DINESH KUMAR JANGID TGT WE	<i>Dinesh</i>
			MR. VINOD R MALI TGT ENGLISH	<i>Vimal</i>

Aardesh
24/06/2022
HEAD / PRINCIPAL
KENDRIYA VIDYALAYA
MANMAD - 423 104